

JOB ANNOUNCEMENT

Hyde County Health Department

Position: Public Health Nurse III, Family Planning, Maternal Health, and Breast and Cervical Control Coordinator and Clinic Manager

Position No.: 481-50-201

Salary Range: \$42,782 - \$66,314

Description: This position coordinates clinics for women's health services, including birth control management, obstetrical management, and screenings for breast and cervical cancer. The goal is to identify women in need of services to optimize health, prevent unwanted pregnancies, and foster healthy birth outcomes for those planning families. Nurse must also provide case management for women diagnosed with breast or cervical cancer. This position will work in a lead capacity in the clinical area, providing schedules and working closely with the provider.

Special Note: This is a generalized representation of this position and is not intended to identify all essential functions one must perform on a daily basis.

Knowledge, skills, and abilities: Thorough knowledge of and skill in the application of nursing theory, practice, principles, and techniques employed in the field of public health and related programs; considerable knowledge of available resources and organizations and the ability to coordinate these as needed; general knowledge of current social and economic problems relating to public health, including health disparities; ability to plan, coordinate, and oversee the work of others; ability to deal tactfully with others and to exercise good judgment in appraising situations and make decisions; ability to work in partnership with patients and with other service providers to elicit needed information and to maintain effective working relationships; ability to record accurately services rendered and to interpret and explain records, reports, and medical instructions; considerable knowledge of and ability to apply the principles and practices of public health; adequate computer skills to allow communication, patient record documentation, and accessing of information.

Minimum Education and Experience Requirements: Graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and one year of Public Health Nursing experience; or Master's in Public Health and graduation from a school of professional nursing and one year of professional nursing experience; or graduation from a school of professional nursing and two years of professional nursing experience including one year of Public Health Nursing experience; or an equivalent combination of training and experience.

Special conditions of employment:

- Must possess a valid NC driver's license
- Must hold a License to practice as a Registered Nurse in North Carolina by the N. C. Board of Nursing
- Must maintain a current CPR certification

Open until filled

To apply submit completed original, signed and dated State Application (PD 107) to:

Luana C. Gibbs, Health Director
Hyde County Health Department
P O Box 100
Swan Quarter, NC 27885

Hyde County is an Equal Opportunity Employer